



European Science Foundation
COST Office
149 avenue Louise • P.O. Box 12 • 1050 Brussels • Belgium
Tel: +32 (0)2 533 38 00 • Fax: +32 (0)2 533 38 90
E-mail enquiries: office@cost.esf.org • Website: <http://cost.cordis.lu>
R.P.M.861.794.916 – Tribunal de Commerce de Bruxelles



**Draft Minutes of COST Action C21 Meeting
Urban Ontologies for an improved communication
in urban civil engineering projects
Belfast, 8-9 of May 2006**

Conference Room, Northern Ireland Technology Centre (NITC)
Queen's University Belfast

Participants

Jacques Teller, Catherine Roussey, Giovanni Rabino, Guri Krigsvoll, Enrique Calderón, Claudine Metral, Gilles Falquet, Chris Tweed, John Lee, Chantal Berdier, Anssi Joustiniemi, Roland Billen, Celson Lima, Bernard Cornelis, Kostas Karatzas, Miguel Angel Bernabé, Giuseppe Las Casas.

MANAGEMENT COMMITTEE MEETING

Welcome to participants by Chris Tweed and Jacques Teller. The agenda is adopted without modifications. The minutes of the last meeting are approved without amendments

Report from the Scientific Officer and News from the COST Office

The Urban Civil Engineering Technical Committee and the Transport Technical Committee are merged to build the Transport and Urban Development Domain Committee. The number of Actions per Domain Committee are now limited: max 4 or 5 new Actions per year. A call for proposal will be opened for new Actions. There will be a peer review committee for the selection of new Actions.

Status of the Action

The C21 Action will have a new Rapporteur (Prof. Albert Dupagne) and a new Scientific Officer (Dr. Marcus Zisenis) as it now belongs to the Domain Transport and Urban Development.

Year Budget status and planning

Total for 2006 : 49300 Euro of which 4300 exclusively for STSMs.
Belfast meeting cost is estimated to 13600 Euro.
STSM - committed 3400 Euro for 2 missions
Geneva organisation costs is evaluated to 3000 Euro.
Meeting in Geneva : 27 experts 21600 Euro
Total : 41 600 remains 7700 Euro (9 experts).



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1, rue de la Science, B.P. 00015, 67080 Strasbourg cedex, France



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WG3 will organize the next conference in 2007. At the end of June, we will know if we could organise the next conference in Torino. It is decided to have a WG3 meeting at the end of 2006, in Torino or Brussels, to start the organisation of the next conference.

STSM status, applications

No new STSM are proposed since Florence. Matteo Caglionni STSM mission will take place in May. The STSM committee has to receive all new STSM proposals before October 2006, for the next round of STSM which will be organised in 2007. The next management committee in Geneva will decide on STSM.

Publications, annual report

The annual report was delivery in February 2006. We have not received yet any comments from the TC or the Secretariat.

Request for new members

We did not receive requests for new members. We are looking for members for the WG2. Leo Vana from University of Barcelone and François Golay (EPFL) could possibly join the WG2. New member proposals will be approved at the Geneva MC.

Web update

We have to make a link from our web page to the COST Action web page. Some Action members are not yet fill in their description in the web site. Thus, please think to update your description in the web site for each expert.

Progress report of working groups

WG leaders have to send a WG activity report to JT at the end of May. This report will contain the list of main report articles, objectives...

Time and place of next meeting

The next meeting will be organised in Geneva 6 and 7th of November. Jacques Teller will contact I Silva to see how to combine the MC meeting and the Conference. A WG3 meeting will be organised on the 6 and 7th of December in Torino.



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1, rue de la Science, Mairie de Strasbourg, D.P. 67080 Strasbourg cedex, France



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ORGANISATION OF THE FIRST TOWNTOLOGY CONFERENCE

Progress

John Lee received 27 proposals for papers. We will propose an extension date for the article reception. It is not required to have sent an abstract to submit a paper.

Springer proposed to publish the conference proceedings in the Series the Studies in Computational Intelligence. The scientific editor contract of Springer should be sent at the end of next weeks. The proceedings will contain 25 papers of 10 to 15 pages. It will leave some place for invited key speakers' presentation. Springer needs 3 months to print the proceedings. No authors will have to pay for the proceedings.

A rough printing of all articles during the conference or the articles can be available from a web page. Springer should be consulted in order to see whether they accept that we put articles on a web page or print them.

A. Gomez Perez will be replaced by Oscar Corcho in Manchester. J Teller will contact Kuhn and AFCD will contact Gruninger. Robert Laurini accepts to be a key speaker in order to make an introductory presentation.

Reviewing process

A Wiki page will be established in order to start the reviewing process. In this page each participant will chose 2 papers for reviewing. The reviewing process will focus on the subject of the papers: information technology, quality and originality. Kostas Karatzas will send information about other workshops to redirect no scope articles. Evaluation will be made in order to select 15 or 20 papers.

New reviewing process schedule

Full paper received end of May.

Review end of June.

JT will ask to extend the deadline to the mid of June.

One month after the conference each author will have to send their full paper.

Send final version for Springer proceedings end of November.

Proceedings edition by Springer end of January.

Organisation

The workshop will contain 20 (25) paper presentation in 2 days. It will have only plenary



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sessions. WG meetings will take place in parallel with the Conference meeting, as presentation of WG meetings describe incomplete works or preliminary idea. If possible the MC will take place at end of the first day from 18:00 to 20:00. Isabel Silva will be contacted to validate the planning of the MC and the cost of an extra day.

General organisation

09:00 Monday morning session: 2 presentations of people from the Geneva University + 1 key speaker.

13:00 Monday afternoon presentation

Tuesday session: 1 invited speaker

The workshop will stop at 13:00

Workshop Organisation

The workshop will take place at the University Site of Battel near the airport Cornavin. Claudine Metral will send an updated budget for the organisation costs. Two rooms have already been reserved: one in building A and one in D.

The number of participants is fixed to 65. There will be no registration fees. No cafeteria is available on the workshop location. Everybody should be informed that they will pay for dinner. The organizers will book 60 places in a restaurant.

Posters sessions

15 or 10 posters can be accepted to present ongoing project related to the action. Claudine Metral will collect proposal for posters at the end of September. She will make a selection of posters. Posters will be presented during break session. The maximal size of poster is fixed to A0. Poster descriptions can be added to the proceedings.



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